

ALASKA NATIVE CORPORATION DIRECTOR

TRAINING & EDUCATION

Institute for ANC Director Education®

What's The Institute for ANC Director Education All About?

The Institute for ANC Director Education® ensures that directors of Alaska Native Corporations are well prepared to discharge their governance and fiduciary responsibilities. Effective professional and ethical leadership at the board level is a requirement for companies to succeed in today's fast-paced and dynamic business environment.

The core curriculum is conducted **IN-HOUSE**. This approach provides directors with an opportunity to openly discuss leadership issues and governance requirements unique to their company, share perspectives, and promote idea exchange within the confidentiality of their own boardroom.

Directors who complete the director education program are awarded a **Certificate in ANC Board Leadership**.

Because some Insurers agree that one of their best "risk reducers" in writing Director and Officer Liability (D&O) insurance is an educated board, those boards completing the Institute's director education program and whose directors are awarded the Certificate in ANC Board

Leadership may earn significant discounts on their D&O insurance.

To fulfill the requirements for the Certificate, ANC directors participate in a two-day **IN-HOUSE** education and training program presented by Institute faculty. The Certificate in ANC Board Leadership remains active for three years.

Directors may choose to renew their Certificate through the Institute's continuing education program. It is designed to update and provide them with new information pertinent to exercising their duties. Renewal also may enable their companies to continue receiving a discount on their D&O insurance.

To renew the Certificate, a director must participate in the Institute's approved Continuing Board Training & Education Courses that represent at least 12 hours of credit. The Certificate in ANC Board Leadership must be renewed within 12 months following its expiration and is renewable every three years providing all requirements are met.

Continuing education courses are conducted by Institute faculty or by approved continuing education course providers.

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CURRICULUM

The Institute's **IN-HOUSE** curriculum is tailored to meet each board's individual needs. It includes the following topics.

The Board's Role and Structure

- Director duties and responsibilities
- Ethics in the boardroom (i.e. code of conduct & conflicts of interests)
- Confidentiality outside the boardroom
- Evaluating board performance
- Director selection & new director orientation

The Board's Fiduciary Responsibility

- Understanding the balance sheet, income and cash flow statements
- Key financial performance measures
- Overseeing risk management (i.e. asset protection & D&O insurance)
- Investment portfolio oversight
- Valuation of assets and how the business is capitalized (debt & equity)
- Selecting & working with the auditor

The Board and CEO Partnership

- The CEO's role and responsibilities
- Board and CEO decision making boundaries
- Monitoring & evaluation CEO performance
- Strategic planning and taking action
- Facilitating effective board meetings
- Board self-performance evaluation

Board Governance Policies and Practices

- Organizational structure and multiple entity/subsidiary oversight
- Communicating with shareholders and employees
- The role of shareholders
- The role of the board chairperson
- Director and CEO compensation
- Utilizing outside professionals

W H O

are the Faculty?

The faculty is comprised of experts in corporate, governance. They include representatives from audit firms, law firms, universities, consulting firms and highly respected executives who are willing to share their time and knowledge as Institute instructors. They have deep experience, insight, knowledge, and expertise in corporate governance. They are effective communicators and are able to direct discussion with clarity that enables directors to express their views and perspectives openly.

For more information, please call

907.868.3731

A B O U T

the Executive Director

Since 1971 Dr. Harvey A. Meier has worked with CEOs, boards, senior executives, and owners of privately held companies, agribusiness cooperatives, family owned businesses, and Alaska Native Corporations of all types and sizes. Clients often ask him for guidance and insight on how to strengthen the board and CEO partnership, chart and execute strategic business plans, and hire senior managers. He also has served on for-profit and non-profit boards; and held management and executive positions with the First Interstate Bank of Los Angeles and with the Spokane Bank for Cooperatives. And, he has served as CEO of a privately held distribution company in Silicon Valley and has taught at Oregon State University.

Harvey's Ph.D. is from
The Ohio State University.

We invite you to contact us to learn more about the Institute's director training and education program.

Dr. Harvey A. Meier

Executive Director

Institute for ANC

Director Education®

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